

TRAINING BROCHURE

# **PRINCE2® Practitioner**

# PRINCE2® Practitioner

## Introduction

PRINCE2 Practitioner is the advanced level of PRINCE2. To attend the Practitioner course, you must have a Foundation, PMP or IPMA certification. This two-day extension course offers practical training on how the PRINCE2 methodology can be adapted and applied to different types of projects. The course is specifically designed to give the participants the best possible conditions to pass the final exam that gives them a PRINCE2 certification at the higher Practitioner level.

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## For whom?

PRINCE2 Practitioner is intended for individuals who want to develop their skills as project managers, and for those who want to use the PRINCE2 methodology for project management.

## The aim of the course

The purpose of the training is to obtain a PRINCE2 certification at Practitioner level.

After the course, you will be able to apply and use PRINCE2 principles, processes, and themes and be able to adapt PRINCE2 to different projects and project environments, in order to implement successful projects.

## Contents

### PRINCE2 Basics – a repetition

- What does a project manager do?
- What is it that we want to control?
- The structure of PRINCE2.
- What PRINCE2 does not provide.
- The benefits of PRINCE2.

### Using PRINCE2 in practice

- Governance, management, and delivery.
- Pre-project.
- Initiation phase.
- Subsequent delivery phases.
- Final delivery phase.

### Workshop 1 – part 1

- Scenario.
- Business case.
- Organization.
- Sample exam.
- Review of sample exam.

### Workshop 1 – part 2

- Quality.
- Starting a project.
- Initiating a project.



- Risk.
- Sample exam.
- Review of sample exam.

### Workshop 1 – part 3

- Plans.
- Progress.
- Managing a project.
- Managing a phase transition.
- Closing a project.
- Sample exam.
- Review of the sample exam.

### Workshop 2 – part 1

- Scenario.
- Starting a project.
- Initiating a project.
- Organization.
- Sample exam.

# PRINCE2® Practitioner

- Review of sample exam.

## Workshop 2 – part 2

- Quality.
- Plans.
- Risk.
- Sample exam.
- Review of sample exam.

## Workshop 2 – part 3

- Modification.
- Progress.
- Control a phase.
- Controlling product delivery.
- Sample exam.
- Sample exam review.

## Program

### Day 1

08.00-17.00

- Introduction and review of the program.
- Repetition of the PRINCE2 methodology.
- Roles and responsibilities.
- Workshop 1.
- Workshop 2.
- Workshop 3.
- Preparation for evening study.
- Closure.

### Day 2

08.00-16.30

- Workshop 2 – part one.
- Workshop 2 – part two.
- Workshop 2 – part three.
- Exam preparation.
- Examination.
- Closure – questions – discussion.

## Workshop

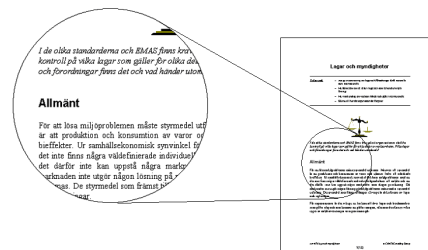
The theory sections of the course are mixed with several different workshops. These workshops are based on assignments carried out by CANEA consultants.

## Course certificate

Attendance on all days of the course results in a course certificate. After passing the exam, a certificate is obtained from APMG in the UK. APM Group (APMG) is the organization that provides accreditation and certification in PRINCE2.

## Course material

The course material consists of a binder in which the different lectures are documented in detail. It is detailed enough to be used as a reference in daily work.



*Our goal is to always offer the best training material on the market.*

## The lecturers

The course is given by lecturers with good pedagogical skills and expertise in project management. All lecturers have extensive experience in project management work and contribute with examples from real situations.

## In-house training

This course is held both as open training and as in-house training. It is very suitable to be conducted on-site at an organization that wants to adopt the PRINCE2 way of working in its own project activities.

## Course fee

The price per participant is specified in the training calendar. The price includes full course

documentation, lunch, and morning & afternoon coffee.

## Our training methodology

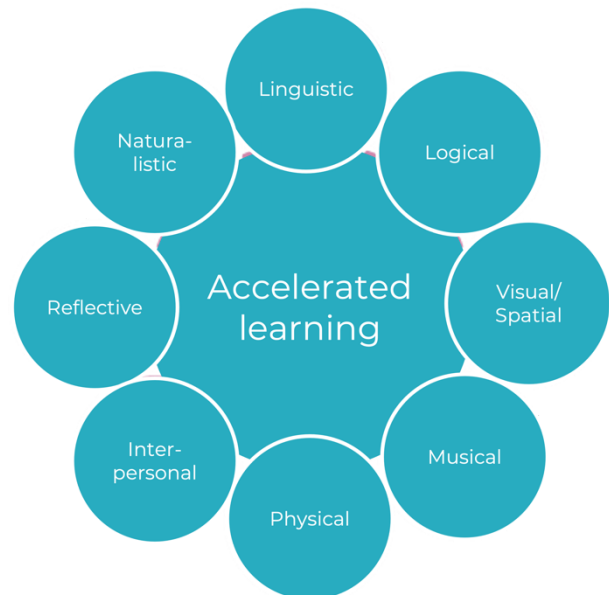
We run both open and in-house training courses. Knowledge is the basis for fact-based decisions and a prerequisite for engaging management and staff. Knowledge is part of our approach to changing behavior. Simply providing information is seldom enough to make people act differently.



*The staircase model for information transfer and processing of values and attitudes*

We complement the information with methods to address the values and attitudes of the participants. Through well-thought-out workshops, we go through all stages of the learning process. In in-house training, we often use the staircase model (see picture above) with training in the company's own operations and follow-up.

To further customize the training, company visits and consultations with our experienced consultants often precede in-house training. Part of our strength is that we can offer a complete solution for each company's training needs, from operator level to senior management. Our training courses are based on best practices from practical work in companies, where the lecturer provides many real-life examples. This is combined with a theoretical foundation.



The Accelerated Learning methodology, which involves stimulating learning with all the senses, is widely applied. The training group should consist of a maximum of 20 people, which gives the lecturer the opportunity to activate all participants in discussions. By alternating theory with activities and workshops, participants are given the opportunity to apply what they learned, which facilitates learning.

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### Contact us for more information:

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# CANEA – lasting success

There are three key factors for a successful change process: Competence to create and drive the change. IT systems that control and support it properly. And relevant know-how among your employees to maintain it over time. We are unique in bringing these three factors together in an integrated offering. This is a key reason why we have been able to deliver great results to hundreds of customers over the past 20 years.



## **CANEA Management – making your organization better**

Our experience from numerous assignments shows that there are valuable opportunities for improvement in every organization. To meet increasingly stringent requirements, it is important to develop your own operations.

We have extensive experience with what works. This is gathered in our own method library, which forms the core of our knowledge and experience management. Based on each client's situation, an adaptation is made so that both the whole and the details work.

Our consultants understand both the whole and the details of an organization's environment, function, and management. Additionally, they have well-developed analytical mindsets and the ability to motivate. Teaching skills are also a given since we place great emphasis on knowledge transfer.

## **CANEA ONE – an integrated software suite**

CANEA ONE is a comprehensive software suite for effective business management. The system enables control, implementation, monitoring and improvement of the business thanks to a fully integrated management of strategies, projects, processes, cases and documents.



### **CANEA Document**

A document management system that creates order. Ideally managing an integrated management system.



### **CANEA Workflow**

A case management system that allows you to design, deploy and monitor all types of workflows in a single solution.



### **CANEA Project**

A comprehensive and easy-to-use project, portfolio, and resource management system supporting all aspects of project activities.



### **CANEA Process**

An effective solution for modeling, communicating, collaborating, and improving business processes.



### **CANEA Strategy**

Enables strategy activation through smart features such as goal decomposition, communication, and visualization.

